

FRANCE SCHENGEN VISA **REQUIREMENTS**



GENERAL REQUIREMENTS: (FILIPINO PASSPORT)

* All applicants are required to submit the following documents (original must be presented with photocopy)

NOTE: PLS. PREPARE 2 SETS OF THE DOCUMENTS.

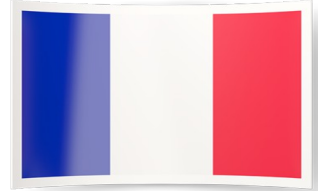
- 1 set of originals and 1 set of photocopies for each applicant

1. Visa application forms duly filled out, dated and signed.
2. Three (3) (35mm x 45mm) recent passport size colored pictures; white background, attached to application form.
3. Original Old and New passports with at least 6 months valid prior to departure.
4. Original Certificate of Employment and leave of absence approved by employer.
5. Self-employed, photocopy of Business Name.
6. If passenger is a professional must submit photocopy of valid Professional Regulation Commission (back & front).
7. Cover letter explaining the purpose of your trip and proposed day-to-day itinerary
 - **Details about the trip:**
 - Proof of accommodations
 - **For tourists:** hotel vouchers (for your entire stay in the Schengen area)
 - Round trip flight booking
 - **Proof of Employment (if any):**
 - Certificate of employment with monthly salary and leave of absence approved by employer.
 - If **self employed:** official business registration for current and previous year.
 - **Proof of Income**
 - Income tax return from previous year, if applicable w/ clear photocopy
 - Recent bank certification
 - Photocopy of the last three months statement of account of the same bank account
 - **Identity / marital status :**
 - **If married:** photocopy of your marriage contract and birth certificate
8. An international travel insurance 45days valid (medical expenses and repatriation) covering the entire period of the person's intended stay and valid for all Schengen states. Minimum coverage should be EUR 30,00. Travel Insurance cost is US\$134 per person **ASSIST CARD**

FOR STUDENTS:

- Original school certificate
- Photocopy of school ID
- NSO birth certificate (for single);
(for minor; together with photocopy of parents marriage contract)
- Affidavit of support and consent provided by parents traveling with children (notarized)
- Booking certificate, flight itinerary and hotel list confirmation
- Letter of intent (address to embassy)

FRANCE SCHENGEN **VISA PROCESSING FEE:**



- **APPOINTMENT & WITH APPEARANCE**

| | |
|------------------------------|--|
| Visa Processing Fee : | PHP.6,200.00 |
| Processing Time: | 15 to 20 Working days / 3 WEEKS |

APPOINTMENT PROCEDURE:

1. Set an appointment online thru their website : <http://www.vfsglobal.com/france/philippines/>
2. Click book an appointment
 - If new user
 - Click new user
 - Sign up
 - Log in
 - Get appointment

ADDRESS: Unit M02 Mezzanine Floor Ecoplaza Bldg. Don Chino Roces Ave. Extention, Makati City, Manila, Philippines.

NOTE:

THE EMBASSY RESERVES THE RIGHT TO ASK FOR ADDITIONAL DOCUMENTS FROM THE APPLICANTS. INFORMATION ON VISA APPLICATIONS CAN ONLY BE PROVIDED BY THE EMBASSY.

IMPORTANT REMINDERS:

- ➔ Please submit complete documents to avoid delays in processing.
- ➔ Please do not leave any blank in the application form. Kindly put "**N.A.**" if it's not applicable.
- ➔ Make sure that the back page of the passport is completely filled-up

(address, tel numbers and name of person to be contacted in case of emergency.

- ➔ Requirements are subject to change without prior notice.

****EFFECTIVE MAR.01,2015**

