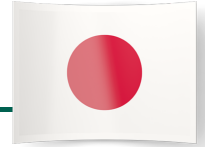


JAPAN VISA REQUIREMENTS:



SUMMARY REQUIREMENTS (FIRST TIME APPLICANT: FOR TOURIST VISA)

All documents must be original unless otherwise stated

1. **Original Philippine Passport** - 6 months valid prior to departure date.

- Broken passport is not accepted. Passports must be signed and must have at least two (2) blank visa pages.

2. **Duly accomplished and signed APPLICATION FORM** (A4 Size)

- Application form should be filled out all items correctly, If item is not applicable, please fill in [N/A]. Embassy may not accept application with blank item, no signature or no date in the form; may deny the application that is filled out incorrectly or wrong information.

3. **Two (2) pcs Colored Picture**: Specs: 4.5cm x 4.5cm, with white background.

- Photo must be taken within 6 months. •
- Please write applicant's name and birth date on back side of the photo.
- Photo must be pasted on the application form.

4. **NSO Authenticated Birth Certificate** (issued within a year).

- IT must be issued within one year from PSA/NSO Main Office/Serbilis Outlet Center (Nationwide).
- If the birth certificate from Philippine Statistics Office (PSA)/(NSO) is unreadable, or has incomplete information, **please submit the birth certificate issued by PSA together with a birth certificate issued by the Local Civil Registrar.**
- If the birth certificate is "late registration", please submit in addition, a baptismal certificate and school record (Form 137) from high school or elementary and School Yearbook (if possible).
- If there is no record in PSA/NSO, please submit a "**Certificate of Non-Record**" from PSA together with a birth certificate from the Local Civil Registrar.

5. **NSO Marriage Certificate** (if the applicant is married / issued within a year).

- IT must be issued within one year from PSA/NSO Main Office/Serbilis Outlet Center (Nationwide).
- In case there is no record in PSA, please submit a "Certificate of Non-Record" from PSA together with the Marriage Certificate from the Local Civil Registrar.

6. **Daily Itinerary / Schedule in Japan** (draft of day to day visit/activity in Japan)

7. **Original Bank Certificate**

- Validity of Bank Certificate is three (3) month from the date of issue.

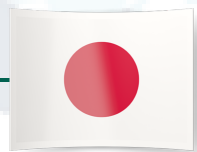
8. **Applicant's Income Tax Return (Form 2316)** clear Photocopy (latest)

[If Guarantor who lives in the Philippines will shoulder part or all of the applicant's travel expenses]

9. **Guarantee Letter**

10. Proof of relationship between applicant and guarantor (e.g. Birth Certificates etc.)

11. Bank Certificate (original) and Income Tax Return (ITR Form 2316) (clear Photocopy) of Guarantor



[If Applicant is not Philippines Nationality]

12. Foreign residents with long-term or permanent status in the Philippines applying for a visa must submit, in addition to the above requirements (except birth and marriage certificates), a copy of their Alien Certificate of Registration (ACR) issued by the Philippine government.

- Visa application of foreigners who are on short-term (temporary) visa in the Philippines cannot be accepted. Please apply at the Japanese Embassy /Consulate General with jurisdiction over the area in which the applicant resides or over the country of which the applicant's passport was issued.

FOR EMPLOYEE:

- Original Employment Certificate
- Approved Leave of Absence

FOR SELF-EMPLOYED:

- Copy of Business Permit from SEC or DTI
- Copy of Business Permit of Mayor's Permit

FOR STUDENT /MINOR/ CHILD:

- Original Affidavit of Support of Parents/Guardian - notarized (If Traveling relatives or Friends) (If Traveling with Parents no need)
- Photocopy of School I.D.

FOR RETIREE / SENIOR CITIZEN:

- Photocopy of Senior Citizen Card or Retirement Documents
- Original Copy of Marriage Contract (if traveling with spouse)
- Affidavit of Support if Senior is dependent

Multiple-entry Visa for Tourist (Philippine Nationals)

Explanation letter for requesting multiple entry visa (by applicant).

- Please fill in embassy prescribed form "Reason For Requesting Multiple Entry Visa", check items that apply and fill in reason for request.

REMINDER:

- Size of document for application should be A4 size only. If document is other size, please submit copy that is already adjusted in A4 size from its original and without staples or pasting pages. Applicants are exempted from submitting (4) and (5) Indicated above if they can submit old/valid passports with used Japan visa.
- It is applicant's responsibility to ensure that he/she meet the requirements for the grant of a visa. Submission of any supporting documents not listed above is encouraged (e.g. applicant's economic or social ties with the Philippines, urgent reasons for visit: medical certificate, wedding invitation).





FOR PROC / ROC PASSPORT:

Above Requirements must submit all the documents.

- I-Card (xerox only)

FOR ROC WITH TAIWAN I.D:

Above Requirements must submit all the documents.

- No need to apply Visa.

VISA PROCESSING FEE:

PHILIPPINE PASSPORT:

Visa - If joining our package tour	PHP 600.00
Visa + hotel or plane ticket	PHP 800.00
Visa only (no other services)	PHP 1000.00

PROC PHILIPPINE PASSPORT:

Visa - If joining our package tour	PHP 2,100.00
Visa + hotel or plane ticket	PHP 2,300.00
Visa only (no other services)	PHP 2,500.00

VISA PROCESSING TIME: 3 to 7 working days

****NO PERSONAL APPEARANCE REQUIRED.**

IMPORTANT REMINDERS:

- Please submit complete documents to avoid delays in processing.
- Please do not leave any blank in the application form. Kindly put "N.A." if it's not applicable.
- Make sure that the back page of the passport is completely filled-up (address, tel numbers and name of person to be contacted in case of emergency).

Requirements are subject to change without prior notice.

