

SPAIN VISA REQUIREMENTS:



APPOINTMENT PROCEDURE:

- Set an appointment online thru their website:
https://ph.blsspainvisa.com/book_appointment.php
- Click “Book Appointment”
- Choose “Blis visa application center”
- Choose “Book your Appointment”
- Fill up the following to proceed choosing an appointment date :
 - Appointment for:
 - Select your Centre:
 - Phone Number:
 - Email Address:
- Click “Request Verification Code” after the request verification check your email address and get the verification code then go back to the “Appointment Booking Form” and type the verification code then click “Continue”.

Appointment Booking Form

- Appointment Date:
- Appointment Time:
- Visa Type:
- First Name:
- Last Name:
- Date Of Birth:
- Mobile Number:
- Nationality:
- Passport Type:
- Passport Number:
- Passport Issue Date:
- Passport Expiry Date:
- Passport Issue Place:
- Please check the: I agree to the terms of conditions and type the image shown and Enter Captcha Image.

VISA REQUIREMENTS:

1. **Long Brown Envelope** - With the applicant's surname, name and contact number written in bold letters on the upper left corner.
2. **Signed Schengen Visa Application Form** - With photo (35mm x 45mm, white background)
3. **Airline Ticket Reservation/Booking**
4. **An International Travel Insurance** (medical expenses and repatriation) - covering the entire period of the person's intended stay and valid for all Schengen states. Minimum coverage should be EUR 30,000.
5. **Proof of Economic Means**
 - **If Employed:** Certificate of Employment / Authorization for leave of Absence, Payslips, Income Tax Return (ITR)
 - **If Self-Employed:** Business Permit, SEC, DTI, Income Tax Return (ITR)
 - Bank Return
 - Bank Books
 - Statement of Account
6. **Proof of Accommodation**
 - **For Tourist:** Hotel Reservation (for the entire stay in Schengen Area)
 - **If Invited by Family / Friend:** Official Invitation Letter issued by Spanish Police; Sponsor's Passport and/or Documento Nacional de Identidad (DNI), Residence Card; Proof Economic Means

7. **For Spouses of Spanish/EU Nationals** - Spanish/EU marriage certificate (issued not more than 6 months ago) recognized by the Government of the corresponding EU national. **Marriages that are not registered /recognized by the corresponding EU Government will not be processed as an EU spouse visa. Only marriages recognized/registered by the corresponding EU government are free of charge.**
8. **Identity/ Marital Status**
 - **If Single:** Birth Certificate
 - **If Married:** Birth Certificate and Marriage Contract
 - **For non-Filipinos:** Alien Certificate Registration (ACR), International Card Residence (ICR)
9. **For Minor and/or Students**
 - Affidavit of Support and Consent, Copy of Passport of Parents/ Legal Guardian
 - Proof of Enrollment and certificate of leave of absence if travelling during the school year
 - Proof of Economic means of parent/Legal Guardian
 - DSWD Permit
10. **Valid Passport** - (3 months validity from the end of intended stay) and Previous passports, visas and previous visas and stamps

NOTE: OTHER DOCUMENTS NOT INDICATED MAY BE REQUIRED

VISA PROCESSING FEE:

PHP 6, 500.00 (Price is subject to change with prior notice)

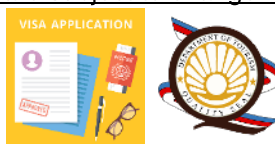
VISA PROCESSING TIME:

- * If had a previous Schengen Visa within 3 years, **5 – 15 working days.**
- * If first time applying Schengen Visa, applicants will make 2 appearances at the Embassy ; **Minimum of 15 working days**

IMPORTANT REMINDERS:

- Please submit complete documents to avoid delays in processing.
- Please do not leave any blank in the application form. Kindly put "**N.A.**" if it's not applicable.
- Make sure that the back page of the passport is completely filled-up (address, tel numbers and name of person to be contacted in case of emergency).

Requirements are subject to change without prior notice.



ISSUED: MAY 2019



BLS Office Address: 10th Floor Unit 1004 Liberty Center Building 104 H.V. de la Costa corner Leviste Salcedo Village, Makati City, Philippines **Helpline No.:** (632) 5162177

Email ID.: info.mnl@blshelpline.com

Phone: +632-816 2177

Submission Timings:

07:00 to 11:00 hrs (Monday to Thursday)

07:00 to 09:00 hrs (Friday)

Passport retrieval time:

14:00 to 16:00 hrs (Monday to Friday)