

AUSTRIA "SCHENGEN" VISA REQUIREMENTS:



APPOINTMENT PROCEDURE:

- Set an appointment online thru their website : <http://www.vfsglobal.com/austria/philippines/>
- Register Account and Log In
- Click Schedule Appointment
- Passport Number
- Date Of Birth (DD/MM/YYYY)
- Passport Expiry Date
- Select Nationality
- First Name
- Last Name
- Gender
- Contact Number
- Email ID
- Get appointment

VISA REQUIREMENTS :

1. **Application form**, completed truthfully in English or German in print and signed by the applicant in both required boxes. (Applications of minors have to be signed by their legal guardian).
2. **Two (2) recent passport photographs** (colour, 3,5 x 4,5 cm, light background), complying with ICAO guidelines
3. **Passport**, valid at least three months beyond the expiration date of the requested visa, at least two blank pages
 - Passport copy (first and last page, all used pages), copies of old visas in previous passports (incl. data page of old passports), Minors need to submit a copy of their legal guardian's passport as well.
4. **Detailed Itinerary for entire stay in the Schengen area** (indicating days and dates of stay in different countries, tour programme).
5. **Flight reservation (copy of the round trip airline reservation)**; no issued ticket required at the time of application
 - Proof of means of transportation according to itinerary if visiting other Schengen countries (e.g. flight reservations, train reservations, bus reservations)
6. **All risk travel insurance**, valid for all EU countries, Norway and Switzerland, with a minimum coverage of EUR 30.000
7. **Proof of accommodation** (hotel reservations, hotel vouchers, proof of private accommodation)
8. **Proof of financial means Bank certificates** (in original) personal bank statements, credit card statements or bank books showing the last six months VFS/AUSTRIA/Tourism
9. **Proof of occupation**
 - **If employed:** Certificate of employment Leave of absence Payslips of the last six months
 - **If self-employed:** DTI/SEC registration of business Income Tax Return Business financial statement
 - **If student:** Proof of enrollment Certificate of leave of absence if traveling in term time



10. For dependent spouse and children **Marriage certificate** (certified PSA copy) **Birth Certificate** (certified PSA copy)

11. For minors (below 18 years) **Affidavit of support** & consent of parents or legal guardian (in particular of the non-travelling parent) Copies of passports of parents or legal guardian Birth certificate (certified PSA copy) Proof of legal guardianship Department of Social Welfare and Development (DSWD) clearance.

12. For **non-Filipino applicants** who have valid residence status in the Philippines Copy of Alien Certificate of Registration (ACR) Valid Alien Registration Card (copy) Re-entry permit.

13. Proof of will to return Proof of economic ties in the Philippines Proof of family ties in the Philippines.

VISA PROCESSING FEE:

PHP 6,500.00 (Price are subject to change)

VISA PROCESSING TIME: Minimum 15 working days

Austria Schengen Visa Address: Mezzanine Floor Unit M01, Ecoplaza Building, 2305 Chino Roces Avenue Extension Makati City, Metro Manila 1231

IMPORTANT REMINDERS:

- Please submit complete documents to avoid delays in processing.
- Please do not leave any blank in the application form. Kindly put "**N.A.**" if it's not applicable.
- Make sure that the back page of the passport is completely filled-up (address, tel numbers and name of person to be contacted in case of emergency).

Requirements are subject to change without prior notice.

VISA APPLICATION



ISSUED: JULY 2017

